

GENERAL INFORMATION

GREEN POND IS A NON- SMOKING FACILITY

- GUARANTEES:** **A minimum sale of \$8500.00 is required for all Saturday functions.**
Exact number of persons to be in attendance is due 14 days prior to date of function. This number is not subject to reduction and is considered a financial commitment.
Menu selection is due at least 3 weeks prior to function date.
- DEPOSIT:** A \$500 room reservation fee is required for weddings. A \$100 room reservation fee for all other functions.
FEES ARE NOT REFUNDABLE OR TRANSFERABLE.
All weddings are required to make a pre-payment of half the estimated total 6 months prior to wedding date.
FINAL PAYMENT DUE DAY BEFORE WEDDING.
All other functions payment is due the day of function.
CURRENT PRICES ARE SUBJECT TO CHANGE.
- ENTERTAINMENT:** Prior to function, all entertainment must contact management for set-up approval. Certain restrictions will apply due to limited space. Any party favors entertainment plans to bring in must be approved by management.
- DECORATIONS:** **CONFETTI OR GLITTER ARE NOT PERMITTED**
Candles are permitted if secured in an enclosed container.
Decorations and displays for any function are not permitted without permission of management.
- FOOD &
BEVERAGE:** No outside food may be brought in without permission of management.
Baked goods brought in must be trayed and table ready.
Green Pond, as a licensee, is responsible for the administration of the sale and service of all alcoholic beverages in accordance with the PA Liquor Control Board. Therefore, all beer, wine and liquor must be supplied and controlled by Green Pond.
Any alcoholic beverages brought in will be confiscated.
- LIABILITIES:** Green Pond reserves the right to inspect and control all functions.